

Grand Management  
 PO Box 3310  
 Lawrence, KS 66046  
 785-865-2505  
 785-841-4918 (fax)  
 Office: 3406 Aldrich  
 loujwcinc@sunflower.com

**MUST BE COMPLETED IN FULL IN ORDER TO PROCESS**

RENTAL APPLICATION			
Street		Layout	
When Needed		Rental Rate	
		Deposit Amount	

A non-refundable \$ 40 application fee is required before processing. Each co-applicant and person who will occupy the premises over the age of 18 must complete a separate application and pay the application fee.

<b>PERSONAL INFORMATION</b>
-----------------------------

Full name: \_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Hair Color: \_\_\_\_\_ Eye Color: \_\_\_\_\_ Gender: \_\_\_\_\_

Driver's license number and state or government photo ID card no.: \_\_\_\_\_

Are you a US Citizen or Permanent Resident Alien: \_\_\_\_\_ Yes \_\_\_\_\_ No If you have answered no please provide information adequate to verify that you are lawfully in the United States and that your right to be in the US does not expire during your proposed lease term.

Do you or any proposed occupant smoke? \_\_\_\_\_ Yes \_\_\_\_\_ No

Name of Co-applicant(s): \_\_\_\_\_

Number & Age of Dependents Currently Living with You: \_\_\_\_\_

Number of Pets \_\_\_\_\_ Type, breed, and size: \_\_\_\_\_

<b>RESIDENTIAL INFORMATION</b>
--------------------------------

**PRESENT ADDRESS:** \_\_\_\_\_

<i>Street address</i>	<i>Apt.#</i>	<i>email address</i>
		(      )
<i>City</i>	<i>State</i>	<i>Phone</i>
	<i>Zip code</i>	(      )
<i>Present Landlord or Manager / Apartment Name</i>		<i>Phone</i>
		\$
<i>Dates of Occupancy</i>		<i>Rent/mo.</i>

**PREVIOUS ADDRESS:**

<i>Street address</i>		<i>Apt.#</i>
		(      )
<i>City</i>	<i>State</i>	<i>Zip code</i>
		<i>Phone</i>
		(      )
<i>Previous Landlord or Manager / Apartment Name</i>		<i>Phone</i>
		\$
<i>Dates of Occupancy</i>		<i>Rent/mo.</i>

**EMPLOYMENT INFORMATION**

**STATUS:** Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Student \_\_\_\_\_ Unemployed \_\_\_\_\_ Retired \_\_\_\_\_

**CURRENT EMPLOYMENT:**

		(      )
<i>Company Name/Employer</i>	<i>Phone</i>	<i>Supervisor</i>
<i>Street Address</i>	<i>City</i>	<i>State      Zip Code</i>
<i>Position</i>	<i>Gross monthly salary</i>	<i>Starting date</i>

**PREVIOUS EMPLOYMENT:**

		(      )
<i>Company Name/Employer</i>	<i>Phone</i>	<i>Supervisor</i>
<i>Street Address</i>	<i>City</i>	<i>State      Zip Code</i>
<i>Position</i>	<i>Gross monthly salary</i>	<i>Dates of employment</i>

**ADDITIONAL SOURCES OF INCOME**

	\$		(      )
<i>Source</i>	<i>Amount</i>	<i>Contact Person</i>	<i>Phone</i>
	\$		(      )
<i>Source</i>	<i>Amount</i>	<i>Contact Person</i>	<i>Phone</i>

**ADDITIONAL FINANCIAL INFORMATION**

**BANK INFORMATION:**

<i>Bank</i>	<i>City/State</i>	<i>Phone</i>	<i>Account Number</i>
		(      )	

**HAVE YOU EVER...**

- Filed for bankruptcy?                      \_\_\_\_\_ Yes      \_\_\_\_\_ No
- Been evicted or asked to move out?      \_\_\_\_\_ Yes      \_\_\_\_\_ No
- Been sued for rent or property damage? \_\_\_\_\_ Yes      \_\_\_\_\_ No
- Moved out before the end of the lease? \_\_\_\_\_ Yes      \_\_\_\_\_ No
- Willfully or intentionally refused to pay rent? \_\_\_\_\_ Yes      \_\_\_\_\_ No
- Been charged, detained, or arrested for a

felony, misdemeanor involving a controlled substance, violence to another person or destruction of property, or a sex crime that was resolved by conviction, probation, deferred adjudication, court ordered community supervision, or pretrial diversion?

\_\_\_\_\_Yes \_\_\_\_\_No

Been charged, detained, or arrested for a felony, misdemeanor involving a controlled substance, violence to another person or destruction of property, or a sex crime that has not been resolved by any method?

\_\_\_\_\_Yes \_\_\_\_\_No

If you have answered yes to any of the above items, we may need additional facts before making a decision on your rental application.

COSIGNER INFORMATION

*A cosigner is required if applicant is under 25 &/or a student, does not meet income requirements or resident history qualifications.  
Please have cosigner complete a separate form.*

EMERGENCY CONTACT PERSON OVER 18, WHO WILL NOT BE LIVING WITH YOU.

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Relationship: \_\_\_\_\_

ACKNOWLEDGEMENT & SIGNATURE

The above information, to the best of my knowledge, is true and correct. I hereby authorize you to conduct character and consumer investigations and consent to such investigations including personal interviews with my references and others. I also authorize and request every person, company, agency, employer, bank, and association having control of documents, records or other information pertaining to me, to furnish the same to you. I hereby release, discharge and exonerate the landlord and leasing agent, their officers, directors, employees, and agents, and any person so furnishing information, from any and all liability of every nature and kind arising out of the investigation or the furnishing or inspection of such documents, records, and other information. Application fee is NON-REFUNDABLE. Checks for application fees or security deposits that are returned for any reason will be assessed an additional \$30.00 fee. I understand that it may be a crime to provide false or misleading information on a rental application. If it is found that I have provided any false or misleading information on this application, it is grounds for denial of my application as well as grounds for immediate termination of any lease agreement.

Signature \_\_\_\_\_ Date: \_\_\_\_\_